

**HONG KONG FEDERATION OF
HANDICAPPED YOUTH**

REVIEW REPORT AND
INCOME AND EXPENDITURE ACCOUNT
FLAG DAY APPEAL HELD ON 22 MARCH 2025
(Public Subscription Permit No. FD/T026/2024)



**INDEPENDENT PRACTITIONER'S ASSURANCE REPORT
TO THE COMMITTEE MEMBERS OF HONG KONG FEDERATION OF HANDICAPPED
YOUTH ("the Permittee")
(PUBLIC SUBSCRIPTION PERMIT NO.: FD/T026/2024)**

Pursuant to the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to report on the attached income and expenditure account of the Permittee's territory-wide flag day fund-raising activity held on 22 March 2025 ("the Event").

RESPONSIBILITIES OF THE COMMITTEE MEMBERS

The Committee Members are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 1, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the SWD. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

OUR INDEPENDENCE AND QUALITY MANAGEMENT

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The firm applies Hong Kong Standard on Quality Management 1, which requires the firm to design, implement and operate a system of quality management including policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

PRACTITIONER'S RESPONSIBILITIES

Our responsibility is to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you, as a body, and for no other purpose except for Intended Users and Purpose as set out below. We do not assume responsibility towards or accept liability to any other person for the contents of this report.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), *Assurance Engagements Other Than Audits or Reviews of Historical Financial Information* and with reference to Practice Note 850 (Revised), *Reporting on Flag Days and General Charitable Fund-raising Activities and Solicitation of Signed Authorisation Forms Covered by Public Subscription Permits issued by the Social Welfare Department* issued by the HKICPA. We have planned and performed our work to obtain limited assurance for giving our conclusion below.

to be cont'd/.....



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PRACTITIONER'S RESPONSIBILITIES (CONT'D)

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters and other procedures we considered necessary. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

INHERENT LIMITATIONS

Due to the nature of cash receipts and expenses relating to the Event, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Permittee include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Permittee's books and records.

CONCLUSION

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Permittee in respect of the Event that have been recorded in its books and records in its books and records made available to us in accordance with the basis of preparation set out in note 2.

INTENDED USERS AND PURPOSE

This report is intended solely for the purpose of assisting the Permittee to satisfy the conditions stated in the Public Subscription Permit issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.

Li Tang Chen & Co.

Li, Tang, Chen & Co.
Certified Public Accountants (Practising)
17/F Leighton Centre
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Hong Kong

10 June 2025

RCCM/HWCM

HONG KONG FEDERATION OF HANDICAPPED YOUTH

**FLAG DAY APPEAL HELD ON 22 MARCH 2025
(Public Subscription Permit No. FD/T026/2024)**

INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD OF 22 MARCH 2025

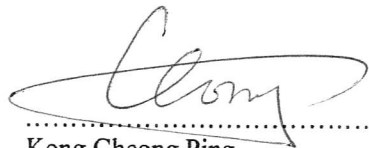
	HK\$	HK\$
INCOME		
Street collections		2,064,024
Other appeal donations		334,243
		<u>2,398,267</u>
Deduct:		
EXPENDITURE		
Advertising and publicity	4,000	
Insurance	6,507	
Flat bags	79,600	
Postage	4,034	
Printing and stationery	42,855	
Travelling and transportation fee	47,452	
Refreshment	463	
Sundry expense	9,777	
		<u>194,688</u>
EXCESS OF INCOME OVER EXPENDITURE		<u>2,203,579</u>

Approved and authorised for issue by the Board of Directors on 10 June 2025.



.....
Ng Ka Wing
Chairperson of the
Board of Directors

Date: 10/6/2025



.....
Kong Cheong Ping
Honorary Treasurer
Board of Directors

Date: 10/6/2025

HONG KONG FEDERATION OF HANDICAPPED YOUTH
FLAG DAY APPEAL HELD ON 22 MARCH 2025
NOTE ON THE INCOME AND EXPENDITURE ACCOUNT

(1) GENERAL INFORMATION

Hong Kong Federation of Handicapped Youth is charitable organisation engaged in providing rehabilitation services. The flag day fund raising event held on 22 March 2025 was approved by Social Welfare Department under Public Subscription Permit No. FD/T026/2024 for the purpose of raising funds for supplementing the operation costs of service units including (1) Head Office; (2) Jockey Club Activity Center; (3) Employment Service Center and (4) HKFHY Momentum Academy. The net proceeds of the flag sale will be used for personal emoluments, central administration and other charges.

(2) BASIS OF PREPARATION

The significant accounting policies are set out below:

The income collected and expenditure incurred for this event held on 22 March 2025 are recognised on an accrual basis.

(3) DONATIONS CREDITED TO THE BANK

All the flag day proceeds collected HK\$2,398,267 have been credited to the designated bank account of the Federation before being used for payment of expenditures for the flag day and the purpose specified in the permit by 21 April 2025.

(4) ACCIDENT OF EARLY FLAG - SELLING

On March 15, 2025 (Saturday) at 10:18 AM, the Federation received a notification stating that at 10:00 AM in Ngau Tau Kok, a parent and child were selling flags to passers-by with a flag bag from the "Hong Kong Federation of Handicapped Youth" for its territory-wide flag day, whereas the Federation's territory-wide flag day was scheduled for March 22, 2025 (Saturday). As no visual evidence was available to show the flag bag number carried by the individuals involved, their identities could not be confirmed.

Upon learning of the incident, the Federation immediately instructed staff from nearby units to search the area. The response time from receiving the notification (10:18 AM) to dispatching colleagues to search for the individuals was approximately 5 minutes. The search continued for over two hours until 12:30 PM, but the individuals involved were not found.

The Federation also checked its flag day database system for individuals, groups, and schools registered to sell flags and return flag bags in the Kowloon Bay area, and conducted follow-up phone calls. All individuals, groups, and schools clearly stated that they were aware the flag day activity was scheduled for March 22 (Saturday) and had not conducted any flag-selling activities in advance.

HONG KONG FEDERATION OF HANDICAPPED YOUTH
FLAG DAY APPEAL HELD ON 22 MARCH 2025
NOTE ON THE INCOME AND EXPENDITURE ACCOUNT

(4) ACCIDENT OF EARLY FLAG - SELLING (cont'd)

At 12:15 PM on the same day, the Federation reported the incident to the police (case number: WTSP0 2500 8440) and submitted a "Special Incident Report" via email to the Subventions Section and the Rehabilitation and Medical Social Services Branch of the Social Welfare Department at 1:17 PM. On March 17, 2025 (Monday) at 9:17 AM, the Federation submitted the "Special Incident Report" and related materials via email to the Charitable Fund-raising Control Team of the Social Welfare Department.

The Federation subsequently sent mass emails to remind individuals, groups, and schools participating in the March 22 flag day, emphasizing that volunteers must not sell flags in public places or on the streets before the designated flag day. The Federation had distributed a "Volunteer Guidelines" document to all volunteers, clearly stating the designated date and time of the flag day. No further instances of volunteers selling flags early were reported thereafter.